
**SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT
SACRAMENTO AREA SEWER DISTRICT**

Staffing and Support Services Study

RFP No. 9037

Answers to Questions

8/14/18

1. **Question:** Does the page limit include blank pages (to facilitate double-sided printing), insurance certificate, forms, exception statement, and proprietary information statement?

Answer: The page limit does not include blank pages. As described on page 7 of the RFP, the page limit does not include transmittal letter, cover page, table of contents, section dividers, and resumes. The page limit does include other required content. Note that an insurance certificate is not required, but a summary of insurance coverage is required (RFP item 7.i.).

2. **Question:** Does the font size apply to headers, footers, tables, charts, and graphics? Does it only apply to body text?

Answer: The font size minimum requirement applies only to body text.

3. **Question:** Do the Districts have internal legal counsel available to support the study effort for verification of any potential legal issues raised that may require additional legal assessment or follow-up?

Answer: Yes.

4. **Question:** Are the Districts seeking outside legal counsel for these tasks (or suggested legal counsel) as part of or in conjunction with the proposal(s)?

Answer: No.



5. **Question:** Attachment C: Preliminary List of Services Provided by County of Sacramento to Regional San and SASD. There are a number of question marks (?) in the matrix. Is it part of the desired scope for consultants to determine which entity is providing those services or, in some instances, if there is evidence of duplication of services?

Answer: The Districts will supply this information. As indicated by the table, there is some duplication of services in some areas.

6. **Question:** RFP No. 9038 and RFP No. 9037, while separate, are closely related. Are the Districts willing to consider proposals that stipulate different budget amounts depending on whether a successful consultant proposal is chosen for both or only one of the two efforts?

Answer: Separate and independent proposals must be submitted for each RFP. Note under section 7.h. of the RFP that cost proposals must be submitted in separate sealed envelopes and will only be opened for consultants with which the Districts enter negotiations.