

**Sacramento Area Sewer District
Sacramento Regional County Sanitation District**

RFP #9039 – Environmental Sustainability Policy and Plan

Response to Questions

Responses in red.

1. Do you have a preference for a local firm?

There is no preference for a local firm. Regional San and SASD do expect that proposals will address consultant staff availability and communication tools that will be used (especially in the case of non-local assignments). Consultants proposing should be familiar with State of California and local sustainability efforts.

2. Please provide the name of the expert mentioned in Section 2 of the RFP that was hired to support development of the four core values.

<https://www.fergusonvalues.com/>

3. For the proposal page limit of 20 pages, is that 20 pages double sided for a total electronic document of 40 pages or is it 10 double sided pages?

Section 7 of the RFP contains directions related to proposal format and what is and is not included in the allowed 20 page limit. The 20 page limit should not be greater than 20 pages (electronically or single sided) or 10 pages double sided.

4. In Section 6 of the sample contract, it states that consultant shall possess all certifications and credentials required by County, Regional San and SASD. Can you please specify what certifications and credentials are required for this project?

Regional San and SASD are not aware of any special certification or credentials required for this project. Regional San and SASD can only contract with entities authorized to provide services in the State of California. Consultant must meet those requirements to be considered for this work.

5. Regional San and SASD operate on a July through June fiscal year budget. Are funds appropriated for the full scope of work or only through June of 2019? Will contracting be for the full term of the project?

The contract awarded to the selected consultant(s) will fund the full scope of work for the entire term of the project.

6. Section 28 of the sample contract obligates consultant to provide reporting within the scope and budget of this effort. Can Regional San and SASD specify the type, method and format of required reporting?

The reporting referred to in the section is usually addressed through regular status updates (Task 9, RFP) and invoicing (Exhibit C, sample contract).